

## BCAC Committees

### Standing Committees



1. **Arts and Letters** – promotes and supports cultural arts in the community and develops programs in accordance with the Grand Chapter's directions.
2. **Budget and Finance** – chaired by the Treasurer, prepares and submits the proposed budget, submits modifications and follows financial policies and procedures according to the guidelines of Grand Chapter. (Appointed positions)
3. **Collegiate Connection** – eases the transition of collegiate sorors in locating an Alumnae chapter and addresses the campus life needs of collegiate sorors to help increase the rate of collegiate members transitioning an Alumnae chapter within 6 months after graduation.

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4. **Economic Development** – develops programs and initiatives that supports economic development agenda set forth by Grand Chapter and disseminates information to the chapter and community relative to financial literacy. Important components include personal financial planning, consumer education, and money management.

5. **Educational Development** – conducts programs/projects designed to address the need for excellence in education. The programs shall offer mentoring, educational activities, and service learning opportunities for participants.

- a. **Delta G.E.M.S. (Growing and Empowering Myself Successfully)** – works with young women aged 14 to 18 to provide the framework to actualize their dreams through the performance of tasks to develop a CAN DO attitude. Delta GEMS offers a road map for college and career planning through activities that provide opportunities for self-reflection and individual growth.
- b. **Delta Student Enrichment Program** – Oversees the daily operation of the Outreach Center.
- c. **Betty Shabazz Delta Academy** – enriches and enhances the education of young females between ages 11 and 14, supplements their studies in math, science, and technology. This initiative encourages participants to dream and to prepare for full participation as leaders in the 21st century.
- d. **EMBODI (Empowering Males to Build Opportunities for Developing Independence)** – designed to refocus the efforts of Delta Sigma Theta Sorority, Incorporated, with the support and action of other major organizations, on the plight of African American males. EMBODI addresses the education, social, and emotional needs of young males aged 11 – 17.

6. **Emergency Response Team** – Assists the community and the chapter with the necessary tools and information for the purpose of emergency preparedness. Chaired by the Emergency Response Coordinator.

7. **Fundraising Committee** – Chaired by the Second Vice President - plans, organizes, and coordinates appropriate events to raise funds for scholarships and chapter's public service programs and projects.

8. **Heritage and Archives** – prepares materials for exhibition at conventions and other activities and keeps a scrapbook up to date, with documentary evidence of the activities of the chapter.

9. **Information and Communications** – chaired by the Journalist and maintains the Chapter's email distribution list, prepares and distributes monthly newsletters, notifies financial members with information regarding Omega Omega and other pertinent information when activated by the Chapter President. Information and Communication is comprised of the following sub-committees:

- a. **Directory** – compiles and updates the chapter directory for distribution to financial members.
- b. **Technology** – maintains chapter website and other electronic communications including social media and flyers.

10. **Internal Audit** – Duties include but are not limited to reviewing the chapter's financial records quarterly, verifying the existence of and adherence to internal controls and documenting and recommending improvements to the internal controls to address any weaknesses. (Appointed positions)

11. **International Awareness and Involvement** – promotes the international initiatives of Grand Chapter approved by the Chapter to foster relationships and creates awareness of global concerns.

12. **Leadership Development Program** - The BCAC-LDP is designed to identify, develop, and nurture aspiring leaders of BCAC by connecting, developing, and motivating chapter members who have demonstrated their desire to achieve and have an interest in leadership within the Chapter.

13. **Membership Services** – develops and provides membership programs and services as directed by Grand Chapter, develops and promotes continuous programs to retain and reclaim membership and keeps the chapter apprised of membership benefits and services offered by Grand Chapter. Membership Services is comprised of the following committees:

14. **Nominating Committee** – responsible for soliciting and receiving nominations of members to serve in any elected chapter office or position (Elected positions).
15. **Physical and Mental Health** – develops and coordinates public service programs and activities designed to support the National focus of the sorority around physical and mental health.
16. **Policies and Procedures** – chaired by the Parliamentarian. The Policies and Procedures Committee is responsible for drafting and submitting to the chapter any amendments or changes that the chapter or Grand Chapter deem necessary.
17. **Program Planning and Development** – provides leadership, focus, and coordination for implementation of the chapter's public service and internal development programs.
18. **Ritual and Ceremonies** – advises the chapter on the proper conduct of the ritual and ceremonies, reviews ritualistic ceremonies with the chapter and reviews protocol and procedures with the chapter periodically.
19. **Risk Management** – ensures BCAC administers all youth programs and initiatives consistently and in a manner that minimizes harm or injury to youth as well as mitigates the probability of the sorority incurring liability. Chaired by the Risk Management Coordinator.
20. **Protocol and Traditions** – provides clear and authentic descriptions of traditions and protocols, preserves the forms of ceremony and etiquette observed by the sorority and additional responsibilities as outlined in the Policies and Procedures.
21. **Scholarship Committee** – chaired by the Third Vice President and is responsible for administering the scholarship program, develops/recommends policy and procedures concerning the distribution of funds, receives and reviews scholarship applications and additional responsibilities as outlined in the Policies and Procedures.
  - a. **Donations Committee** – Reviews, investigates, and documents solicited and unsolicited donation requests from charitable organizations or events and makes recommendations to the chapter.
22. **Social Action** – implements the chapter's Political Awareness and Involvement Thrust by increasing the knowledge of current national, state and local issues, develops and coordinates Social Action programs and projects and additional responsibilities as outlined in the Policies and Procedures.

### Special Committees

1. **Beautillion-Cotillion** – youth development and scholarship fundraising program that consists of a group of activities designed to enhance the academic, social, cultural, and civic awareness of selected high school seniors and college freshmen.
2. **Crab Feast** – Annual chapter fundraiser that supports public service and chapter scholarship programs.  
**Juneteenth** – plans and hosts the chapter's annual Juneteenth Celebration.
3. **Elections Committee** – conducts and oversees the election process for the chapter and prepares the slate in the form of a ballot for chapter vote. (Appointed positions)
4. **Founders Day** – chaired by the Historian. This committee plans and executes the chapter's Founders Day celebration and/or coordinates with other committees and serves as the liaison when Statewide Founders Day celebrations are held.
5. **Grants Committee** – writes grants to support the Outreach Center and other chapter programs and activities; supports searches for new grant funding opportunities.
6. **Jeri Reid Impact Day Committee** – plans community service activities in Baltimore County held, annually, on President's Day in honor of BCAC's 9<sup>th</sup> President, Jeri Reid.
7. **Music\BCAC Chorale** – Leads the chapter in learning traditional Delta songs and provides musical selections when requested at celebrations and other Delta events.
8. **Pan-Hellenic** – represents the chapter at NPHC monthly meetings and serves as the chapter liaison to share Delta activities with other representatives, plan activities, and keeps chapter informed of other activities that are planned by other D9 organizations.
9. **Past President's Council** – consists of past presidents of the chapter, serves as advisors, as required to the current Chapter President, and performs duties as assigned by the current Chapter President.
10. **Step Team** – represents the chapter at Step Show competitions and/or performs at cultural events and activities, as requested.
11. **Strategic Planning** – Assess the needs of the community and creates short- and long-term goals to provide necessary services to Baltimore County residents.